



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution	Dr. B KUMARAN
Designation	Principal
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	04132275510
Mobile no.	9443061292
Registered Email	igcas2001@gmail.com
Alternate Email	igcasiqac@gmail.com
Address	VAZHUTHAVUR ROAD KADIRKAMAM
City/Town	PONDICHERRY
State/UT	Puducherry
Pincode	605008

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. N. SIVAKOUMAR
Phone no/Alternate Phone no.	04132275510
Mobile no.	9442029429
Registered Email	igcas2001@gmail.com
Alternate Email	igcasiqac@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://drive.google.com/file/d/1Iqt_xR7GQjVwpM-OORH998RD_XeGlkMMd/view
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://drive.google.com/file/d/12LSdiIE9pjDW8NfTggvWf5DBiBGi5JVc/view

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.65	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	09-Apr-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Programme for	26-Feb-2019	255

First year students under RUSA	3	
Students Satisfaction Survey	10-May-2019 1	145
Students Feedback	12-Dec-2018 2	202
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INDIRA GANDHI COLLEGE OF ARTS & SCIENCE	GRANT IN AID	GOVT. OF PUDUCHERRY	2018 365	91303688
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Filing of NIRF data

Students Satisfaction Survey

Students Feedback

Orientation programme for First year students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Better Data Management for NIRF	Consistent ranking under NIRF
Focus on Students Satisfaction	Improvements in facilities
Students feedback	Better delivery of Academic activities
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The institution has a partial MIS used for data management and administration purposes

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows a well structured curriculum developed by the respective Board of Studies of Pondicherry University, the affiliating university for all the courses offered by it.. A synchronous delivery method is followed to deliver the contents of the curriculum. This enables real time interaction between the teachers and students. The curriculum is periodically updated to incorporate all the developments in the fields. The coverage of portions are matched against a lesson plan. Periodic tests are conducted to evaluate the performance of students and the marks are documented

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development

No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Biotechnology	29
BCom	Foreign Trade	31
BSc	Statistics	33
BCA	Computer Applications	32
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback from all stakeholders particularly from students is collected periodically and the data is tabulated and analysed using statistical tools. The inferences are then used for improvements in institutional and individual performances.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Applications	50	1666	50
BCom	Foreign Trade	60	1456	60
BSc	Biotechnology	50	1342	50
BSc	Applied Microbiology	50	1123	50
BSc	Statistics	50	987	50

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	260	Nil	31	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each permanent faculty member is allotted 20-25 students under the mentoring system. The mentors meet the students once in a while to discuss their academic and other issues. Further, the respective Head of the Departments and staff members meet the parents at least once in an academic year to appraise the parents regarding their wards academic performance, attendance and general behaviour

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
673	31	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
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35	31	4	Nil	16
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	AMB	ODD	15/12/2018	12/03/2019
BSc	AMB	EVEN	21/05/2019	13/07/2019
BSc	BBT	ODD	15/12/2018	12/03/2019
BSc	BBT	EVEN	21/05/2019	13/07/2019
BSc	BST	ODD	15/12/2018	12/03/2019
BSc	BST	EVEN	28/05/2019	13/07/2019
BCA	BCA	ODD	15/12/2018	13/03/2019
BCA	BCA	EVEN	27/05/2019	13/07/2019
BCom	BFT	ODD	15/12/2018	12/03/2019
BCom	BFT	EVEN	28/05/2019	13/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

<p>Pondicherry University, the affiliating university has implemented CBCS curriculum with effect from 2017-18 onwards which includes Internal valuation component. Accordingly every subject taught under each program has external and internal components in a 75:25 ratio. The internal component consists of weightage from Tests, Assignments/Seminars/Presentations and Attendance. This enables the institution to continually evaluate the students academically.</p>
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2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

<p>The college follows the academic calendar proposed by Pondicherry University at the beginning of each Academic year. Beginning and closure of semesters, All examinations including practicals and semester breaks are based on academic calendar</p>
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2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BFT	BCom	FOREIGN TRADE	30	26	87.00
BST	BSc	STATISTICS	33	33	100
BCA	BCA	COMPUTER APPLICATIONS	32	31	96.87
BBT	BSc	BIOTECHNOLOGY	29	27	93.10
AMB	BSc	APPLIED MICROBIOLOGY	31	31	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://drive.google.com/file/d/1sTjw2Uy1SBGPv3HA7k2gMCNT2Og7waqu/view>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MICROBIOLOGY	1	6.7
National	HINDI	3	Null
International	BIOTECHNOLOGY	2	7.5
International	BIOTECHNOLOGY	2	6.9
International	FOREIGN TRADE	4	Null
International	COMPUTER SCIENCE	3	Null
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	16	1	Null
Presented papers	1	2	Null	Null

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachchtha ki Sewa - Cleaning of Statues - Important Public personalities at BGCW on 20.09.2018	NCC Group Headquarters, Puducherry / 1 (P) Naval Unit, NCC	1	20
Awareness Film show at villianur village	IGCAS NSS UNIT	1	20
Cleaning the pond at Moolakulam	OULGARET MUNICIPALITY	1	50
World Environmental Day Celebration	IGCAS NSS UNIT	1	70
Crowd management programme at Sithanandadha temple karuvadikuppam	SITHANANDA TEMPLE	1	100
World earth day celebration at Botanical Garden with HonBLE Lt. Governor. Dr. Kiran Bedi	RAJ NIVAS	1	80
Campus cleaning - adopted School	IGCAS NSS UNIT	1	60
World consumer day celebration resource person Mrs.Thilagavathy, Social Worker	IGCAS NSS UNIT	1	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Boat Pulling Competition.	Silver medal	IUC- 2018, NCC Group , Puducherry	3
Health and Hygiene Competition	Gold medal	IUC- 2018, NCC Group , Puducherry	1
Seamanship Practical	Gold medal	IUC- 2018, NCC Group , Puducherry	1

Competition			
Seamanship Practical Competition	Bronze medal	IUC- 2018, NCC Group , Puducherry	1
Best Cadet Competition	Bronze medal	IUC- 2018, NCC Group , Puducherry	1
Group Dance Competition	Gold medal	IUC- 2018, NCC Group , Puducherry	4
Boat Pulling Competition	Gold medal	DGNCC, All India Nau Sainik competition camp at Karwar.	1
Boat Pulling Competition	Silver medal	Kerala and Lakshadweep Directorate, ATC Camp at Ezhimala, Kerala.	1
Swimming - 50mts (Backstroke)	Bronze medal	Directorate of Physical Education and sports, Pondicherry University	1
State NSS Award (awarded applied yet to receive due to COVID - 19)	State NSS award	State NSS Cell Puducherry	11
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
	IGCAS NSS UNIT	Awareness on Alcohol Drug Abuse at Raj Nivas with Hon'Lt Governor Dr. Kiran Bedi	1	20
	RAJ NIVAS	Botanical Garden cleaning	1	30
	JIPMER	Health education on Rabies at Jipmer	1	45
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
784000	784000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4308	Nill	71	Nill	4379	Nill
Reference Books	400	Nill	Nill	Nill	400	Nill

Journals	17	Nil	Nil	Nil	17	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	78	71	0	0	0	3	4	100	0
Added	0	0	0	0	0	0	0	0	0
Total	78	71	0	0	0	3	4	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	644975	600000	551542

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Being a government institution the physical infrastructure is maintained by the Public Works Department of the Government of Puducherry. The Laboratories have instructors for maintenance and upkeep. Further the respective departments faculty supervise the functioning of the labs. The MTS staff of the college take care of the cleaning and other operational issues of the facilities. Library facility is maintained by the Librarian along with support staff</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Orientation Programme for First year students under RUSA	26/02/2019	255	RUSA
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2019	12	B. Sc	Applied Microbiology	Pondicherry University, Periyar University, St. Joseph College	M. Sc Microbiology
2019	13	B. Sc	Biotechnology	Thiruvalluar University, Alagappa University, MK University, Pondicherry University, KMCPGS	M. Sc Biot echnology/ B ioinformatic s/ Plant Bio technology
2019	4	BCA	Computer Applications	Madras University, PTU Puducherry, , SMVEC Puducherry	MCA
2019	4	B. Com	Foreign Trade	Pondicherry University, KMCPGS, BGCW	MBA/ M. Com
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Each class has a male and female representative. Some departments elect the representatives while in others they are nominated by the Head of the Department. In a few departments the representatives are rotated in each semester. Major activities in the campus such as culturals, annual day sports meet etc are decided after discussing with the student representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Conducting Model Exams according to Convenience of individual Departments Field Trip/Study tour as per requirement of each individual department

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Seminars/Guest Lectures by Industry people are organised once in a while by the departments. Industrial visits are also organised
Admission of Students	Admissions are done by Govt. of Puducherry through Centralised Admission Procedure for Arts science Colleges
Human Resource Management	All staff management and welfare activities are according to CCS rules of the central Government
Research and Development	Faculty members are encouraged to take up research work related to their discipline.
Examination and Evaluation	Semester end examinations are conducted under the supervision of

	Pondicherry University followed by central valuation. College conducts periodic tests and Model exams as a part of continuous evaluation
Teaching and Learning	Conventional teaching blended with modern teaching methods are practiced in IGCAS. LCD presentations, Discussions and seminars are encouraged
Curriculum Development	Being an affiliated institution, the college follows curriculum developed by respective Bos of Pondicherry University which is revised at least once in three years

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and development of the college is done through the Governing Body which is the Administrative body of the institution
Administration	Day to day administration of the college is managed by the Principal with the help of Council of Head of the departments and Administrative staff
Finance and Accounts	The College is fully funded through the Government of Puducherry. The institution maintains proper accounts and audits its yearly accounts through independent auditors and submit the same to the authorities.
Student Admission and Support	Centralised Students admission procedure through online portal of the DHTE, Govt. of Puducherry
Examination	Semester examinations are conducted by Pondicherry University directly. Online registration/Fees payment/Internal mark uploading etc for semester examinations is done through Pondicherry University Exam web portal through a paperless process.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Auditing of the accounts of the institution is carries out every year through independent auditors according to the instructions of the DHTE, Govt. of Puducherry

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Student Satisfaction Survey NIRF data submission Student Feedback

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Programme for First year students under RUSA	Nil	26/02/2019	28/02/2019	255
2019	Students Satisfaction Survey	Nil	10/05/2019	10/05/2019	145
2019	Students Feedback	Nil	12/12/2018	14/05/2019	202

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

LED Lamps in the campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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No Data Entered/Not Applicable !!!

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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No Data Entered/Not Applicable !!!

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

LED Lamps in the Campus Plastic free Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

No Data Entered/Not Applicable !!!

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

IGCAS offers job oriented, non-conventional and highly demanded undergraduate programmes in Science and Commerce. Some of the courses offered are one of its kind in the entire South India. The institution has the best results among the Arts Science colleges in Puducherry. It has a highly qualified teaching faculty with research orientation which is reflected by its high rank in NIRF.

Provide the weblink of the institution

<https://www.igcas.edu.in/>

8. Future Plans of Actions for Next Academic Year

Shift the classrooms to the new building and improve facilities for students