



INDIRA GANDHI COLLEGE OF ARTS & SCIENCE

KADIRKAMAM, PUDUCHERRY

(A Government of Puducherry institution)

(Accredited B+ by NAAC)

BEST PRACTICES 2017-2018

BEST PRACTICE - I

Title: Implementation of CBCS for all courses offered

Objective: To enable the vision of bringing uniformity to higher education by switching over to CBCS system existing in other parts of the country.

Context: Following the Guidelines of the UGC and MHRD and implemented by Pondicherry University

Practice: Choice Based Credit System brings in a flexible credit based evaluation system and offers subject choices to the learners. Evaluations include internal and external components in 25:75 ratio for all subjects. Mark based is done away with and Grading system is followed.

Problems: Since the system was new to the faculty as well as students there were slight hiccups in while implementing the system in the beginning.

Evidence of Success: The CBCS based curriculum has been practiced with effect from the academic year for all the five courses offered by the college. Internal evaluations are conducted methodically conducted and marks are uploaded at the end of the semester into the Pondicherry University examination software

Problems encountered and resources required: As the internal marks needed to be entered in to the University software certain issues related to server connectivity occurred in the beginning which were solved later.

BEST PRACTICE - II

Title: Biometric punching for attendance for staff members

Objective: To ensure the timely reporting and monitoring of staff movement for better productivity


Context: Following the practices and instructions of the Government of Puducherry.

Practice: The electronic biometric system follows the fingerprint scanning registers the reporting time of the staff in the Forenoon and leaving time in the afternoon. The consolidated data can be downloaded through a PC for physical verification as well

Problems: As the earlier system of attendance marking involved the conventional mode of signing a register, it took some time for the staff to adjust to the new system

Evidence of Success: It was possible to effectively monitor the reporting and movement of the staff after the implementation of the system.

Problems encountered and resources required: In the initial stages of implementation, many staff members used to miss the biometric punching, however it reduced considerably afterwards.


PRINCIPAL
INDIRA GANDHI COLLEGE OF
ARTS & SCIENCE
KATHIRKAMAM, PUDUCHERRY-6